



Livable Design Certification Process

PHASE 1 - Livable Design Agreement

- Builder reviews Livable Design Agreement and both parties sign
- Builder pays 20% deposit of quoted license fees
- Livable Design provides builder with the Livable Design Certification Toolbox, which includes submission templates and instructions for the review process and a license agreement for review

PHASE 2 - Schematic Design Review

- Builder submits schematic designs for review
- Builder is invoiced for review fees covering phases 2, 3 and 4
- If design is approved, project continues to Phase 3. If not approved, the design must be revised and submitted for review again.

PHASE 3 - Specification Review

- Builder submits the specification review binder for review
- If specifications are approved, project continues to Phase 4. If not approved, corrections must be made and specifications submitted for review again.

PHASE 4 - Construction Document (CD) Review

- Builder submits completed construction documents for approval
- If design is approved, project continues to Phase 5. If not approved, design must be revised and submitted for review again.

PHASE 5 - License Agreement

- Both parties sign license agreement and builder is invoiced for the total license fee at this time.
- Livable Design provides builder with the Livable Design Marketing Toolkit which includes the certified logo, marketing brochure template and sample press releases

PHASE 6 - Pre Drywall Site Verification

- Livable Design does a site verification, ensuring homes are constructed as submitted and approved
- If site walk is approved, project will continue to Phase 7. If not approved, corrections must be made and site verification repeated
- Builder is invoiced for site verification and related travel

PHASE 7 - Final Site Verification

- Livable Design does a final site verification, ensuring homes are constructed as submitted and approved
- If site walk is approved, project will become certified. If not approved, corrections must be made and site verification repeated
- Builder is invoiced for site verification and related travel

CERTIFICATION

- Builder receives serialized certificate for each certified home
- The builder and their project is profiled on the Livable Design web site